



Facility Rental Fees and Honoraria

	Parishioner	Non-Parishioner
<u>Weddings</u>		
Facilities (include Church, Patio Room, and downstairs Classroom)	\$0 with clergy	less than 25 - \$250 less than 100 - \$500 more than 100 - \$1000
Note: half fee for outdoor weddings		
Staff		
Church representative for outside officiant	NA	\$50 1st hour, \$25 each additional hour.
Organist (rehearsal not included)	\$150	\$150
Clergy (includes premarital counseling)	\$200	\$200
<u>Funerals</u>		
Facility (includes the Church)	\$0	\$200
Interment Preparation (in church Memorial Garden)	\$100	\$100
Staff		
Organist	\$150	\$150
Clergy	Donation of \$100 or more to the Discretionary Fund	
<u>Pet Cemetery</u>		
Interment Preparation	\$50	\$50
Clergy	Donation of \$50 or more to the Discretionary Fund	
<u>Receptions</u>		
Kirk Hall for Reception (catered only)	\$0	less than 25 - \$125 less than 100 - \$250 more than 100 - \$500
<i>In some cases, a cleaning fee may be needed</i>	\$50	included above

Miscellaneous Policies

For groups charging a fee or making sales, a tithe of proceeds is requested. Nonprofit or Community groups may give a freewill offering if they choose to do so. Other rooms, outdoor areas, and parking lot are also available for rent; please contact the church office to discuss arrangements.

Notes:

- Checks must be made out to individuals — ask church office for names
- Optional (interment) plaques may be purchased for an additional fee.
- Fee is due at time Room Request Form is completed to reserve space
- Table cloths, dishes, cutlery are to be provided by the caterer
- Helium balloons are not allowed in the Church or Kirk Hall

The Rev. Becky Robbins-Penniman March 18, 2015

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