



Request to Use the Campus

Welcome to The Church of the Good Shepherd! We are glad to share our campus with our neighbors in this community, and hope that you find our facilities to be comfortable and welcoming.

To work best with you, we need to be clear about who is using our property, what parts of the campus will be used, what activities are planned, and who will be responsible while you are here. We also need to cover the legal and insurance bases that are necessary in today's world. By completing the form below, you will help us to accomplish all those things. We will also ask you to sign a separate Hold Harmless Agreement. If either one of us determine that the organizations use is not working out, either one of us can terminate the agreement at any time.

While you are on our campus, if you find anything that needs our attention, please let the church office [727-733-4125] know about it at your earliest convenience.

Date: _____

Name of the organization: _____

Name of the person completing this form: _____

Phone: _____ E-mail: _____

What does the organization plan to do on the campus? _____

What rooms or areas of the campus are being requested? _____

Dates and times of use: _____

If this is a recurring use, how long does the organization plan to use our facilities? (*No longer than one year; a new form must be completed every August.*) _____

Does the organization have its own insurance (personal injury/property damage)? YES NO

If so, we would prefer that The Church of the Good Shepherd be on the policy as a named insured.

Name(s) of the person(s) on site during the activity who will be responsible for the organization's activities:

Emergency Phone: _____ E-mail: _____

Signature of person completing this form: _____

FOR OFFICE USE

Is the organization's signed Hold Harmless Agreement on file? YES NO

Is the organization's insurance certificate on file? YES NO

Is Good Shepherd a named insured? YES NO

Approved by: _____ Date: _____

June 2020



Hold Harmless Agreement Between Approved Users of Church Facilities and The Church of the Good Shepherd

_____ shall indemnify, defend and hold harmless
Name of Individual or Group

The Church of the Good Shepherd, Dunedin, FL and the Episcopal Diocese of Southwest Florida and their respective officers, directors, employees, agents and representatives harmless from and against any and all claims, demands, causes of action, losses, liabilities, damages and expenses (including reasonable attorney's fees and costs) arising out of or in connection with any allegations, including, but not limited to claims relating to the alleged or possible transmission of the **COVID-19** virus, brought against The Church of the Good Shepherd and the Episcopal Diocese of Southwest Florida and their respective officers, directors, employees, agents from any cost and expense (including reasonable attorney's fees) arising out of the use of the premises or property of the Church of the Good Shepherd by the undersigned.

By: _____
Name of Individual or Group

Print Name

Title

Signature

Date