EPISCOPAL CHURCH OF THE GOOD SHEPHERD

This document provides step-by-step instructions to create an account on the Good Shepherd online giving platform, Realm. In the event you have any questions during this process, please contact Dawn Gordon, Parish Administrator, at dawn@cogsdunedin.com or 727-733-4125.
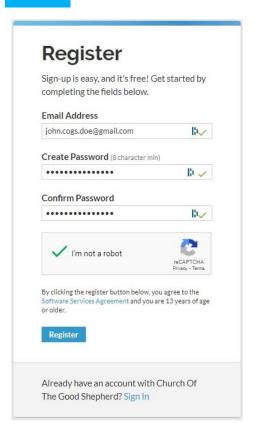
1. Go to the Good Shepherd home page at
   https://www.cogsdunedin.com
   press `Realm ▼` and then press `JOIN REALM`

   Optionally, go directly to the following link
   https://www.cogsdunedin.com/join-realm/

2. Complete the form to request an online giving (Realm) account. Make sure to enter the characters given at the end of the form. Press `SEND`

3. The Parish Administrator will receive and review your request. In response, you will receive an e-mail inviting you to join Realm. This may take until the next business day. Click on the link in the e-mail (see sample link below) to register for an account.

   Create an account: https://onrealm.org/churchgoodshepherd/account/Register?user=XXXX

4. You will be taken to the "Register" page. Create a Password and press `Register`

Register

Sign-up is easy, and it's free! Get started by completing the fields below.

Email Address
john.cogs.doe@gmail.com

Create Password (8 character min)
••••••••••••••

Confirm Password
••••••••••••••

✓ I'm not a robot — reCAPTCHA Privacy - Terms

By clicking the register button below, you agree to the Software Services Agreement and you are 13 years of age or older.

`Register`

Already have an account with Church Of The Good Shepherd? Sign In

5. You will receive a verification e-mail. Click on the link in the e-mail (see sample) to continue.

   Verify your email: https://onrealm.org/churchgoodshepherd/account/Validate?user=XXX&token=cVL26dbiS3QZhKx

6. The link will bring you to the **Sign In** page. Enter your e-mail address and password. Press [Sign In]

7. Verify and complete the requested personal information on the **About Yourself** page. Press [Send Information]

8. **Congratulations!**
   You have now successfully created a Realm account. You will start at the home page.