

The Church of the Good Shepherd, Dunedin, Florida
Minutes of the December Meeting
December 19, 2022 5:30PM
Patio Room

Our Mission and Vision

We will

- Aspire to live in a world where all creation thrives in God's love,
- Seek to become who God created us to be by worshipping joyfully, respecting all, sharing generously and nurturing every spirit.

Rector: The Rev. Whitney Burton

Senior. Warden: Phil Beauchamp

Junior Warden: Robyn Harker

Deacon: Cindy Roehl

Treasurer: Robin Megel

Clerk: C. Pat Cates

Class of 2023

Dan Depies

London Bates

Judy Warner

Class of 2024

Robin Megel

Caroline Maisel

Rhiannon Sharpe

Class of 2025

Phil Beauchamp

Robyn Harker

Mary Ratliff

Present: Rev. Whitney Burton, Rhiannon Sharpe, Dan Depies, Caroline Maisel, Judy Warner, Robin Megel, Phil Beauchamp, Robyn Harker, Mary Ratliff, London Bates, Pat Cates

Absent: None

I. Call to Order

- The meeting was called to order at 5:31PM by Rev. Whitney.

II. Opening Devotions

- The Opening Devotion was given by Pat Cates.

III. Information

A. Financial Report

- Handouts #1A and #1B
- Robin Megel reported that November was a great month
- We received over \$36K in contributions and \$9K in other income.
- We also received our second disbursement from the Endowment Fund on November 1st.
- \$25K was also received from the American Recovery Plan Act.

- Current Operating Cash is \$82K.
- Robin reported that the year end Operating Cash will be over \$70K.
- There was a short discussion as to possible uses for these monies.
- In 2021 \$9K was put into Operating Reserves.
- It was suggested that some of these monies be used for the improvements to 215 Albert Street. More discussions will be held in the future.
- The parish likes to maintain \$30K in the checking account.

B. Vestry Liaison Report

- Handout #2
- London Bates summarized her report.
- There will be no anticipated change of leadership in any of the ministries.
- The Mission and Ministry Directory will be updated.

C. Stewardship Report

- Judy Warner informed the Vestry that Porcia Gawel reported that there are currently 92 pledge units at \$246,301.
- This is just \$500 below the pledge total from 2022.
- Since her last report 14 additional pledges have been received.
- It is not known if any of these pledges were a result of the recent letter that was sent out to parishioners who had not pledged.
- The 2023 Stewardship Campaign was a huge success.
- There was a brief discussion about the Legacy Society.
- It was consensus that more activities should be planned to focus on the Legacy Society.
- Any activities for the Legacy Society should be separated from the Stewardship Campaign.
- The Legacy Society is part of the Endowment Board, and Rev. Whitney will talk with them soon for future plans to promote the Society.

D. Peace Park Contract

- Dan Depies has secured a contract with the City of Dunedin for overflow parking at Peace Park.
- The City has accepted a three year contract for \$900 per month.
- The 90 day opt-out and the yearly renewal were retained in the new contract.
- The contract will go into effect January 1, 2023.

E. Rector's Report—See Report in Packet

- Handout #3
- Rev. Whitney brought attention to the Advent and Christmas schedules.

- It was noted that 128 persons were in attendance at the recent Carol Sing with approximately 50% from outside the congregation.
- There will be two services on Christmas Eve, a 10:00AM service on Christmas Day and a 9:00AM service on January 1, 2023.

IV. Decision

A. Consent Items—November Meeting minutes—approve

- A motion to approve the minutes was made by Robyn Harker.
- The second was provided by Robin Megel.
- Approved.

B. Approve 2023 Budget

- Handout #4
- Robin Megel reported that the 2023 Budget underwent some minor revisions since the last meeting but nothing that affected the budget totals.
- The 2023 Budget is \$456,644 with a deficit of \$27,341.
- There was a brief discussion on whether to present a balanced budget as opposed to a budget with a deficit. It was consensus to leave this budget with a deficit as has been done in previous years.
- Phil Beauchamp made a motion to approve the 2023 Budget with a second by Robyn Harker.
- Approved.

C. Letter of Agreement with Kathy Walter

- Handout #5
- Rev. Whitney briefly reviewed the Letter of Agreement.
- The template for the agreement is from the Diocese.
- Kathy Walter will serve for the 12 weeks of Rev. Whitney's maternity leave with the exception of two weeks when she is not available.
- Her compensation for the 12 weeks will be \$5,000.
- There was a brief discussion on a plan to have a backup for Rev. Walter should she not be available on a Sunday.
- There is money in the budget for Supply Clergy.
- A list of Priests will be put together, and the Diocese also has a supply list.
- Deacon Cindy Roehl can conduct a Deacon's Service, and the sacraments for this service must be consecrated by a Priest.
- Morning Prayer Service is also an option.
- Judy Warner moved to approve the Letter of Agreement for Kathy Walter.
- The second was by London Bates.
- Approved.

D. Housing Allowance

- No action was taken on this item.

V. Discussion

A. Property/Building and Grounds

- Robyn Harker reported that the minutes of the last meeting have been sent out to the Vestry.

B. 215 Albert Street

- Handout #6
- Robyn Harker contacted Nelson Construction and Renovations, Inc. to secure a third bid as discussed at the November Vestry meeting.
- Nelson Construction responded that the project is doable for the price specified, but they are not interested in submitting a bid.
- It was noted that three bids for a project over \$10K are specified in the Policy and Procedures Manual.
- Robyn reported that she has been in touch with a number of contractors concerning this project.
- After a brief discussion it was consensus that the Vestry has made a good faith effort to secure three bids, and they should proceed with the improvements to 215 Albert Street.
- The projected timeline is for Rev. Whitney and her family to move out of 617 Edgewater Drive in the middle of June 2023. It has not been determined where they will move, but it is hopeful that one of the snowbirds' residences might be available.
- Garry Lumm and his family will then move into 617 Edgewater Drive although it is possible that they could move into another location.
- London Bates noted that it is important to get a contract for the improvements to 215 Albert Street, and she made a motion for the Vestry to approve Emerald Contractors to make renovations not to exceed \$100K to 215 Albert Street subject to approval by the Vestry of the contract and Emerald Contractors' references.
- Phil Beauchamp provided the second.
- Approved.
- Robyn Harker will contact Emerald Contractors of the Vestry's decision in order for them to draw up a contract.
- There was a brief discussion relative to informing the congregation of the plans for renovations at 215 Albert Street.
- It was consensus that a letter be sent out with a follow-up in the newsletter. Further information will be discriminated at the Annual Meeting in February 2023.
- Robin Megel will draft this letter for approval at a later time.
- Updates on 617 Edgewater Drive

- The Vestry will talk about improvements such as painting, etc. to this property at the January 2023 meeting.
- It was noted that one of the windows is leaking during heavy rain and will need to be repaired.

C. Furniture Thrift Store

- The Furniture Thrift Store Task Force that was assembled at the last Vestry meeting has met and will be conducting a meeting with the FTS Board in the near future.

VI. Planning

A. Next Vestry Breakfast scheduled for January 29, 2023

- Rev. Whitney noted that January 29th is also the date for the Peace Walk.
- In addition, the date is two weeks before the Annual Meeting.
- It was consensus not to sponsor a breakfast on this date.
- There will be the regular coffee hour hosted by the Vestry.

B. Maternity Leave Update

- There were no updates at this meeting.

VII. Announcements

- There were no announcements.
- A brief discussion was held on the upcoming Vestry elections.

VIII. Closing Devotions

- The Closing Devotion was given by Pat Cates.

IX. Adjournment

- The meeting was adjourned by Rev. Whitney at 7:07PM.

Respectfully submitted,

C. Pat Cates
Clerk