

The Church of the Good Shepherd, Dunedin, Florida

Minutes of the Vestry Meeting June 26, 2019

Members Present: Pastor Becky Robbins-Penniman, Dan Depies, Cheryl Sharpe, Jim Ratcliff, Diane Niford, Robyn Harker, Phil Beauchamp, John Russotto, Bill Blizzard, Pat Cates (clerk).

Members Absent: Deacon Cindy Roehl, Joe Nixon

I. Call to Order and Opening Devotions

- The meeting was called to order by Pastor Becky Robbins-Penniman at 6:29PM

II. Opening Devotions and Spiritual Journey

- The Opening Devotion and Spiritual Journey was given by Dan Depies

III. Information

A. Mark Your Calendars

- **June 30: 5th Sunday Vestry Coffee Hour**
- **July 11: New Member Colloquium 6:00PM**
- **July 14:** New Member Welcome at services
- **July 24: Vestry Meeting @ 6:30PM**

B. Parish Administrator Position

- Pastor Becky announced that Dawn Gordon Esse has accepted the position of Parish Administrator. Handout #2
- Ms. Esse is from Detroit, MI
- There were three strong candidates for the position; one withdrew his application
- Ms. Esse is familiar with all the programs that Jan is currently using.
- She is somewhat familiar with REALM
- She also has a financial background.
- Her primary focus as she begins will be to the duties of the Parish Administrator.
- She will begin on August 19th and have two weeks of overlap with Jan Cote.

IV. Decision

A. Consent Items

- May 22, 2019 Regular Meeting minutes—approve
- Diane Niford moved for approval; seconded by Cheryl Sharpe
- Approved

B. Vestry Newsletter—*Vestry Vibes and Voices*

- Handout #3
- Bill Blizzard reported that the newsletter will be distributed monthly.
- The first newsletter will focus on the role of a program church.
- Bill will organize the newsletter each month and asked for input from the Vestry.
- He requested that Pastor Becky be the reviewing authority
- He also requested that the newsletter be printed in color.
- Both of these items were approved by consensus.
- It will be distributed through hard copy, email and Constant Contact.
- It will also be placed on the parish website.
- Bill is hopeful that the newsletter will generate questions and comments from the congregation.

C. Mission & Ministry Directory—last look before printing

- Handout #4
- There was a short discussion on some minor changes to the document, but it was consensus to print the Directory as presented.
- Phil Beauchamp reported that the ushers will continue to ensure that the directories are available to parishioners in the pews.

V. Discussion

A. B & G Capital Items

- Pastor Becky reported on the progress of the five automatic door assists and the new Sunday School room doors.
- Building and Grounds did not meet in June due to vacations of several key members. They are scheduled to meet in July
- The committee is waiting on a final quote for the doors; the doors will be paid out of two funds to one vendor.
- If the quote is received, Pastor Becky will send it to the Vestry member via email.

B. Vestry Liaisons

- Member Rosters
- Tasks
- Bill Blizzard updated the members of the Invite/Welcome/Connect Teams.
- The Invite Team is Martha Mullinax and Gail Griffin. The Welcome Team is Maureen Belote and Dottie Bellavance and the Connect Team is Joe Nixon and Mary Ratliff.
- Bill handed out a spread sheet personalized for each Vestry Liaison.
- The spread sheet listed all the members, associate members and people who also attend service classified as “other actives”.

- Bill asked each liaison to contact the team leaders, secure the names of the team members, record the names on the spread sheets and return them to him in the next 2 to 3 weeks.

C. Transition Team

- Cheryl Sharpe moved that the Vestry go into Executive Session. Seconded by Bill Blizzard.
- Approved
- The Executive Session was held
- Bill Blizzard made a motion to go out of Executive Session and resume the meeting. It was seconded by Phil Beauchamp.
- Approved and the meeting returned to the published agenda.

D. FAST Program

- Parish Participation
- Parishioner proposal for paying dues
- Handout #5
- Nancy Downs and Miriam Benitez-Nixon are interested in organizing Good Shepherd's involvement in FAST.
- Pastor Becky pointed out the financial commitment in becoming a member of FAST as outlined on the bottom of page 1 of the handout.
- She asked for Vestry input into whether those who become involved with FAST join as members from Good Shepherd or as individuals.
- There was a lengthy discussion on this issue as well the FAST organization in general.
- No consensus was reached, but Pastor Becky pointed out that there is not a deadline in making a decision.
- The FAST Program will be part of the agenda at the July meeting.

E. Safeguarding God's People—update on completion

- All those who had been required to undergo the training have completed it.

F. New Member vs. Newcomer

- It was noted that while new members have been attending the socials newcomers have also been attending.
- The question was raised as to which persons should be attending the socials.
- After a brief discussion it was consensus that the New Member socials will be for those who have joined as Members, Associate Members and official "Friends" of the parish.

VI. Planning

A. New Member Colloquium—Thursday, July 11th @ 6:00PM

- The Colloquium will be held on this date.

B. Mission Moment: two this Sunday—Vestry & Adopt a Block

- Jim Ratliff gave background information on Adopt a Block
- Representatives from the organization will provide further information at the Mission Moment this Sunday and will see if members of Good Shepherd are interested in participating.
- The Vestry, who was also scheduled for a Mission Moment this Sunday, reported that they will re-schedule to another Sunday.

C. Diocesan Risk Assessment—Deacon Bob Kinney

- Deacon Bob Kinney will conduct the parish Risk Assessment.
- There has not been a Risk Assessment made on the property since the completion of the construction from the Capital Campaign
- Pastor Becky would like to schedule this Assessment after the new doors are installed.
- Information received as an FYI.

VII. Closing Devotions

- The closing devotion was given by Dan Depies

VIII. Adjournment

- The meeting was adjourned at 8:05PM

Respectfully Submitted,

C. Pat Cates
Clerk