

# The Church of the Good Shepherd, Dunedin, Florida

## Minutes of the Vestry Meeting January 25, 2021

Note: Due to Coronavirus guidelines on Social Distancing the meeting was held online via Zoom, Meeting ID: 883 2577 5620

Priest-in-Charge: Michael Durning

Sr. Warden: Phil Beauchamp      Jr. Warden: Dan Depies      Deacon Cindy Roehl  
Treasurer: Joe Nixon  
Clerk: Pat Cates

Class of 2021	Diane Niford	Cheryl Sharpe	Iris Brookins
Class of 2022	Phil Beauchamp	Robyn Harker	John Russotto
Class of 2023	Dan Depies	London Bates	Judy Warner

Members absent: None

### I. **Call to Order:**

- The meeting was called to order by Canon Durning at 6:30PM

### II. **Opening Devotions:**

- The Opening Devotion was given by Cindy Roehl

### III. **Reporting in:**

#### A. 2020 year-end budget review

- Handouts #1A and #1B
- Joe Nixon reported that the Payroll Protection Program (PPP) funds which were received in 2020 have been “forgiven” as of January 13, 2021.
- He reported on the Funds used for Outreach, Mission and Ministry.
- The total was almost \$107K which is 4% less than 2019 but very good in light of the pandemic and other issues facing the parish.
- Volunteer hours were down as a result of the pandemic.
- The amount of food donated to Dunedin Cares has increased.
- The parish did not have to withdraw any funds from the Endowment Fund in 2020. Joe reported that this is a first. It is possible that the funds received from the PPP impacted this area.
- Joe reported one loss in regards to the plumbing repairs that were made to the Albert Street house.
- This resulted in a \$4800 loss which has been taken from the Operating Reserves to balance the budget.

- Sales at both the Furniture Thrift Store and the Little Thrift Shop were down in 2020.
- The building which was leased by the Little Thrift Shop has been sold, and the Episcopal Church Women are looking at moving the inventory and reopening in another location.
- The parish will finish the month of January with \$41K in the operating funds; losing approximately \$9K in January.
- A withdrawal from the Endowment Fund will probably need to be made in March or April.
- There was a short discussion of the financial report to be made by Joe at the Annual Meeting on February 14<sup>th</sup>.
- The Annual Meeting will be held in Kirk Hall with live participants and participants on Zoom.
- Joe will make a Power Point presentation at the meeting using the Screen Share feature.
- There is the capability of participants to vote if any voting is necessary.
- The 2021 Budget will be presented as information to the participants.

#### B. Priest-in-Charge

- Canon Durning's report is Handout #2
- He discussed the Annual Meeting in February and noted that the deadline for candidates to submit their paperwork has passed.
- There are two persons (Robin Megel and Caroline Maisel) who have submitted papers for the Vestry Class of 2024.
- Three persons have submitted paperwork for the Diocesan Convention: Tony Bowman, Diane Niford and Butch Niford.
- The two persons eligible to rerun for positions on the Endowment Board have submitted their paperwork.
- Canon Durning reported that according to the bylaws of the parish the third member of the Vestry Class of 2024 can be appointed by the Vestry.
- Canon Durning commended Diane Niford, Iris Brookins and Cheryl Sharpe for their service to the Vestry.
- Canon Durning addressed the upcoming Vestry Retreat. He has not been able to touch base with Tony Moon.
- Regardless of Reverend Moon's involvement the retreat will center on Life Cycles—transitions and patterns of transition for new leadership.
- As a basis he will use the "E" ministries as defined in the Mission and Ministry Directory. What are the new things and how do we make room for them?
- Canon Durning addressed the need for supply organists beginning on March 21<sup>st</sup>.
- Judy Warner reported that an organist has been hired for March 21<sup>st</sup> and March 28<sup>th</sup>, and Pat Cates reported on the organist beginning on April 11<sup>th</sup>.

- Judy discussed a possible organist for Easter Sunday.
- Judy Warner and Cheryl Sharpe will lead a steering committee to plan a celebration for the time that Bob Moncrief has served as organist/Choirmaster.
- There was a brief discussion on this celebration including a Love Offering and a paver to be dedicated in Bob's honor.
- There was additional discussion on the pay per Sunday for the supply organist and the use of our current soloist in weekly worship.
- It is anticipated that a supply organist will be paid \$200 per Sunday.

#### C. Building and Grounds

- Dan Depies gave an update on the roofing project for the Furniture Thrift Shop.
- The Vestry previously approved the replacement of the roof but did not address funding issues.
- Dan assembled a committee from the FTS, Endowment Board, Finance Committee and himself to look into funding.
- Dan moved for approval of the funding as outlined in Handout #3.
- Cheryl Sharpe seconded.
- Approved.
- Dan spoke on the fundraising request from the Quilters as it related to tax matters. Joe Nixon worked with the Quilters to resolve any potential problems in approving their fundraising request.
- Refer to Handouts #4A and #4B.
- Judy Warner made a motion to allow the Quilters to set up a Facebook page and to sell quilting items as a fundraiser for Pack-a-Sack.
- Diane Niford seconded.
- Approved.
- Dan gave an update on the repairs to the Rectory. The work on the bathrooms will be completed by the middle of next week, and a pest control company has treated the house.
- A thorough cleaning of the Rectory will be scheduled by Butch Niford.

#### D. Search Process Update

- Phil Beauchamp gave an update on the search process.
- He reported that the Search Committee is very enthusiastic about the candidates. Three candidates will be presented to the Vestry with no rankings assigned.
- Co-chairpersons of the Search Committee, Andrea Zahn and Mary Ratliff, will give a report for this Sunday's Mission Moment. This will conclude the work of the Search Committee.
- Phil suggested that he and Dan Depies receive the report on behalf of the Vestry and outline steps to be taken in going forward.
- The three candidates are currently before the Diocese, the Canon of the Ordinary and the Bishop. Once the Bishop approves the three

candidates the Vestry may begin the process of choosing one for the parish.

- Phil reported that it is important to have the three candidates visit Good Shepherd and meet with the Vestry and Search Committee. There is \$4K in the budget for these visits.
- Phil suggested Monday, February 1, 2021 at 6:30PM for a joint meeting with the Vestry and Search Committee. At this meeting the Search Committee will present the candidates and search members will be allowed to speak on each candidate. This will bring the work of the Search Committee to a close.
- Canon Durning reported that he is happy to be involved or not involved in future meetings concerning the Rector selection. It was consensus that he remained involved.
- Under his Ecclesiastical Authority Canon Durning is delegating to Senior Warden Phil Beauchamp and Junior Warden Dan Depies the authority to chair future meetings related to the Rector search.
- It was consensus to follow Phil's plan as outlined above.
- There was a discussion concerning the three Vestry members of the Class of 2021 who will rotate off the Vestry in the midst of the search process.
- It was suggested that these three members be allowed to continue their work with the search process.
- Canon Durning reported that the Bishop, Chancellor and Cannon of the Ordinary have all said that this was not possible. The members of the Class of 2021 will end their term at the Annual Meeting on February 14<sup>th</sup>.
- Canon Durning further reported that the two members of the Class of 2024 can be invited to attend the meeting scheduled for February 1<sup>st</sup>.
- Additionally it was noted that under the parish bylaws the organizational meeting of the Vestry has to be held within two weeks of the Annual Meeting.
- At this meeting the Wardens will be appointed as well as other officers of the parish.
- Canon Durning reminded the members that the search for a new Rector has deep Biblical roots based upon the story of Matthias as found in Acts 1:21-26

#### E. 2021 Stewardship Update

- Judy Warner reported that the parish is halfway through the Stewardship campaign.
- It has been an excellent campaign with preaching, witness testimonies, music and other offerings.
- The pledge cards will be sent out this week.
- Gathering Sunday is February 7<sup>th</sup>.

**IV. Discuss/Approve**

A. December 21, 2020 Vestry Minutes

- Robyn Harker moved to approve the December Minutes.
- Seconded by Cheryl Sharp
- Approved

B. Request regarding Quilters

- Approved under IIIC. Building and Grounds

**V. Not to Forget...**

A. Milestone Calendar

- Dan Depies updated the Milestone Calendar with these items.
- For the present Vestry meetings will be held on the 4<sup>th</sup> Monday.
- Devotions will be given by: Phil Beauchamp, February; Canon Durning, March; London Bates, April; Judy Warner, May and Cindy Roehl, June.
- Vestry and Voices: February, completed; March, London Bates; April, Phil Beauchamp and Dan Depies; May, John Russotto and June, Dan Depies
- Dan will send out an updated calendar

B. Contingency Planning

- No action was taken on this item.

C. Closing Devotions

- The Closing Devotion was given by Canon Durning

D. Vestry Voices and Vibes

- Discussed under V. A. Milestone Calendar

**VI. FYI: Next Vestry meeting 6:30PM Monday February 22, 2021 (Zoom)**

**VII. Adjourn**

- The meeting was closed with prayer by Canon Durning and adjourned at 7:55PM

Respectfully submitted,

C.Pat Cates

Clerk