

The Church of the Good Shepherd, Dunedin, Florida
Minutes of the March Meeting
March 21, 2022 5:30PM
Patio Room

Our Mission and Vision

We will

- Aspire to live in a world where all creation thrives in God's love,
- Seek to become who God created us to be by worshipping joyfully, respecting all, sharing generously and nurturing every spirit.

Rector: The Rev. Whitney Burton

Senior. Warden: Phil Beauchamp

Junior Warden: Robyn Harker

Deacon: Cindy Roehl

Treasurer: Robin Megel

Clerk: C. Pat Cates

Class of 2023

Dan Depies

London Bates

Judy Warner

Class of 2024

Robin Megel

Caroline Maisel

Rhiannon Sharpe

Class of 2025

Phil Beauchamp

Robyn Harker

Mary Ratliff

Absent: Deacon Cindy Roehl, Rhiannon Sharpe

Guests: Tom Huffman

I. Call to Order

- The meeting was called to order by Rev. Whitney Burton at 5:30PM.

II. Opening Devotion

- The Opening Devotion was given by Phil Beauchamp

III. Information

A. Organ Repairs

- Tom Huffman, Organist/choirmaster, gave an update on the organ repairs which are needed.
- Handouts #1A, #1B and #1C
- Tom reported that during a cold snap in January a number of "organ stops" were affected. The stops would either not turn on or were slow to respond.
- In 2015 Bob Shone had experienced the same problem and some repairs were made.
- William H. Longmore & Associates LLC was contacted by Tom.

- The company examined the organ and gave an estimate of \$3,850 to make the necessary repairs.
- They will remove the “Great division”, a box which is approximately one yard square in order to take it to their shop to re-leather critical parts.
- The stops in the Pedal and Swell divisions are currently functioning within specs but will eventually need to be repaired.
- The work on the Great division will include a general tuning.
- Tom reported that the average life of a stop is between 30 to 50 years, and these have been in service approximately 40 years.
- Tom is also requesting \$1100 for general service and maintenance to the instrument.
- This will include adjustments to the “tracker mechanism” which is between the keyboard and the pipes. This will ensure that all the keys can be played with the same amount of pressure.
- Also included will be repairs to wind lines that are leaking and regulate and adjust the individual pipes.
- Tom expressed his utmost confidence in this company and their work.
- The company had also talked with Tom about entering into an annual maintenance contract at the cost of \$1600 per year. Tom does not recommend that we enter into this agreement.
- The company estimates that they can make the necessary repairs within a week; if the repairs fall over a weekend period, the instrument is still playable.
- There was a brief discussion on funding for this work, and it will be decided as part of the Decision Agenda.

B. Financial Report

- Handouts #2A and #2B.
- Treasurer Robin Megel reported that February was a good month financially for the parish.
- There will be approximately \$57K in the Operating Account at the end of March.
- She predicts that the second withdrawal from the Endowment Fund will need to be made in July or August.
- Volunteer hours have increased, some of which can be credited to the increase in the activity of the parking lot team.
- There was a brief discussion about parking, and it was noted that the price per car has been increased from \$5.00 to \$10.00.

C. Vestry Liaison Report

- London Bates gave a report on the Engage Team for Outreach—Loving our Neighbor.
- Handout #3

- At the present time there is no leader for the Dominican Republic Mission team. Ron Ellis is no longer leading this ministry. This is a Diocesan Mission, and a leader is needed. There was a short discussion to find a leader. Caroline Maisel has a possible name that she will contact and report back to the Vestry.
- Sheila Scott, chairperson of the Migrant Workers Mission, asked if she could use money in the Migrant Worker fund and will be told that she may use these monies without Vestry approval.
- The Need a Hand/Lend a Hand Mission will be retired.
- The Card Ministry is in need of cards.
- The Parish Prayer Team reports forty members who are receiving prayer notices.

D. Rector's Report

- Handout #4
- Rev. Whitney asked if everyone received her report and if there were questions or comments.
- She reported that she will be on vacation for ten days following Easter Sunday and will generally be unavailable.
- Rev. Kathy Walter will be the Supply Priest; Porcia Gawel will handle administrative needs and Senior Warden Phil Beauchamp should be contacted for any building and grounds issues.

IV. Decision

A. Consent Items—January and February minutes—approve

- Phil Beauchamp moved to approve the January 26, 2022 regular meeting minutes and the February 13, 2022 organizational meeting minutes.
- The second was offered by Robyn Harker.
- It was noted that Robin Megel's name was misspelled once in the January minutes. This will be corrected by the clerk.
- Approved.as amended.

B. Organ Repairs

- Based upon the report of Tom Huffman, Judy Warner made a motion to authorize the repairs to the Great division and to complete the general service and maintenance at a total cost of \$4950. \$1100 will be taken from the Organ Maintenance Account and the remainder from the Memorial Account.
- Seconded by Robyn Harker.
- Approved.

C. Lift

- After months of discussion on repairs to the lift, Garry Lumm received a quote of \$6,375 from the Robinson Residential Elevator Company to make the necessary repairs.
- The details of the work are outlined in Handout #5
- Judy Warner moved to approve the quote from the Robinson Residential Elevator Company and to take the monies from the Vestry Designated Fund.
- Caroline Maisel seconded the motion.
- Approved.

D. Fire System

- Rev. Whitney reported that the Fire Alarm System in the educational building is in need of replacement.
- At the present time the sprinklers will work and the alarm will sound but the fire department will not be automatically called.
- The entire system will need to be replaced. None of the equipment in place can be used.
- United Fire submitted a quote as outlined in Handout #6
- Phil Beauchamp moved to accept their quote of \$7,699 to repair the Fire System and to take the money from the Tithe Rebate Account and the balance from the Vestry Designated Fund.
- Mary Ratliff offered a second to the motion.
- Approved.

E. Personnel

- Robin Megel made a motion to move into Executive Session; Robyn Harker seconded.
- Approved.
- The Vestry went into Executive Session.
- Robin Megel moved to leave the Executive Session and return to the regular meeting; seconded by Caroline Maisel.
- Approved.
- Based upon the discussion during the Executive Session Phil Beauchamp moved to increase the pay for Tom Huffman, Organist/choirmaster, to \$26K a year effective April 1, 2022.
- The second was offered by Robyn Harker.
- Approved.

V. Discussion

A. Rectory Exploration Team

- Phil Beauchamp asked the members to consider forming a team of 5-6 members of varying experiences to explore the options and possibilities for the future of the Rectory.

- The team will explore locations, renovation possibilities and more; to come up with a recommendation (or multiple options) for the future of the Rectory.
- The Vestry will consider forming and commissioning this team at the May meeting.

B. Volunteer Appreciation: Every 4th Sunday—coordinator/scheduler

- Rev. Whitney reported that she has reserved the 4th Sunday of every month in order for a ministry to be highlighted during the Mission Moment.
- After a brief discussion it was consensus to coordinate the Volunteer Appreciation Moment with the ministry which is being highlighted each month by the Vestry Liaison.
- The first Volunteer Appreciation will occur in May. This will be furthered discussed at the May Vestry Meeting.

C. Property

- Robyn Harker suggested that a walk through of the entire church campus take place once a year.
- This idea was raised at a recent Building and Grounds meeting.
- It was consensus to schedule the walk through in June or July and to have the following persons participate: Rev. Whitney, Senior Warden, Junior Warden, Buildings and Grounds chairperson and the leader of the Emergency Management Team.

VI. Planning

A. Parish Picnic

- A Parish Picnic is being scheduled.
- London Bates will help with the planning

B. Anti-Racism Training: Required of Vestry by the Diocese (on Zoom)

- Everyone is required to take this training which will be offered on Zoom.
- A schedule of training dates will be sent out.

C. Next Meeting

- There was a brief discussion on the April meeting date.
- The options are to hold the meeting on May 2nd or on the regular meeting date of May 16th.
- It was consensus not to hold an April meeting and to schedule the next meeting for May 16th at 5:30PM.
- Any decisions that need to be made during this time will be through email voting.

D. Vestry Photo

- Rev. Whitney will send out possible dates for the group photograph.

VII. Announcements

- Robyn Harker asked for input concerning the Vestry dinner to be held after the May meeting.
- It was consensus to meet at Hog Island Restaurant.
- Caroline Maisel will send out her Vestry liaison report for May via email.
- A devotion schedule will need to be made. London Bates will give the devotion in May.
- The Installation Service for Vestry, Endowment and Convention Delegates will be scheduled soon.
- Phil Beauchamp announced that the four candidates for Bishop are in town and will attend Meet and Greet events. The meetings will be streamed for those interested in “attending”. The convention to elect the Bishop is scheduled for April 2, 2022.

VIII. Closing Devotions

- The Closing Devotion was given by Phil Beauchamp.

IX. Adjournment

- Rev. Whitney thanked the Vestry for their work this evening and adjourned the meeting at 7:18PM.

Respectfully submitted,

C. Pat Gates
Clerk